

Counselor Conference 2014

SB 1456

Student Success and Support Program

Overview

- SB 1456 regulations
- SQSS screen and MIS reporting
- Priority registration

SB 1456

Purpose: To increase California Community College student access and success through the provision of core matriculation services including:

- **Orientation**
- **Assessment**
- **Placement, Counseling, Advising**
- **Other education planning services, and**
- **Student Follow-up**

with the goal of providing students with the support services necessary to assist them in achieving their education goal and identified course of study.

Orientation

Title 5 § 55521

Each college shall provide all students with information on a timely basis regarding policies, procedures and information including but not limited to:

- Academic expectations
- Maintaining priority registration
- Prerequisite or co-requisite challenge process
- Descriptions of available programs
- Calendars and timelines
- Registration and College fees
- Available education planning services...

Assessment

Title 5 § 55522

When using an English, mathematics, or ESL assessment test for placement, it must be used with one or more other measures to comprise multiple measures.

Each community college district shall clearly communicate to students, regarding the college's sample test preparation, how the student test results will be used to inform placement decisions and the district's limits on the student's ability to re-test.

Counseling, Advising and Other Planning Services

Title 5 § 55523

Counseling, advising and other education planning services shall include, but are not limited to:

- Exploration of education and career interests
- Aptitudes and identification of education and career goal and course of study, including but not limited to, preparation for transfer, associate degree, and career technical education certificates and licenses.
- Ensure that students on probation or facing disqualification participate in counseling...

Student Educational Plan

Title 5 § 55524

Districts shall establish a process for assisting students to select an education goal and course of study...

- **Abbreviated** education plans are one to two terms in length designed to meet the immediate needs of students.
- **Comprehensive** education plans take into account a student's interests, skills, career and education goals, major, potential transfer institutions, and the steps the student needs to take on the educational path to complete their identified course of study.

Student Follow-up

Title 5 § 55521

Follow-up services shall be targeted to at-risk students, specifically students enrolled in Basic Skills courses, students who have not identified an education goal and course of study, or students who are on probation or facing disqualification.

SQSS - defined

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SQSS S05-44-6709,20142          S990 04/02/14 02:01 P
TEST, FIRSTTIMEQQ             EDPLAN ON FILE: Y      LAST-UPDATED: 04/01/14
MATRIC: 3 FULL MATR           APPL GOAL: G          DIST/CATR
GOAL: A AA,BA                 TIME REQ: 6 6 SEMESTER  ADM STAT: R    REGULAR
                               MAJOR    : 106 ANTHROPOLOGY
                               CURRENT ACADEMIC STANDING: 1 GOODSTNDG
EARLY RE-ADMIT:              TRN:                               TRN TERM:          TRN CTR SVCS:
                               1ST EXEMPT STATUS    2ND EXEMPT STATUS    SERVICES RECEIVED
ORIENTATION:                  0 OTHER CRIT                               I PRV PROVID
ED PLAN      :                 0 OTHER CRIT                               X PREV PRVD
ASSESSMENT  :                 0 OTHER CRIT
INIT ASSESSMNT SVCS: ALT MEASURE: NOT PROVID    TESTING: PROVIDED
                               OTHER INST: NOT PROVID    EAP: NOT PROVID

COUNSELING SVCS: N NOT PROVID    UNIT MAX. OVERRIDE    REG.HRS
PROB DISQ FOLLOW UP: N NOT PROVID    UNITS: 12.00    NOT REG

STUDENT SUCCESS SERVICES RECEIVED: (1-PROVIDED, 0-NOT PROVIDED)
ORIENT: 0  CAREER PLCMNT: 1  EDPLAN UPDATE: 1  OTHR ACAD CNSL: 1
```

Orientation

Orientation Services Received

- I – Previously Provided for all *continuing* students (grandfathered)
- A – Provided for any student completing PERG 120 or PERG 130; DSPS orientation; EOPS services received; has taken both SDCCD English and Math or ESL and Math placement tests (automated)
- A – manually entered

Note: 'A' will change to 'I' for future semesters.

Orientation – Priority Registration

Orientation Services Received

SQSS Screen must display:

- A – provided
or
- I – previously provided

to meet the orientation criteria for priority registration

Assessment

Assessment Services Received

- **Alternate measures**
- **Testing**
- **Other Institution**
- **EAP**

Assessment

Assessment Services Received

ALT measures - student received placement services based on alternative measures in lieu of an assessment test.

- Automatically “provided” when
 - English or Math entered on an institutional SQHD in the prereq or ed plan column
 - SAT or ACT entered on SQAB (validation pilot)

Assessment

Assessment Services Received

Testing – student received placement services based on SDCCD assessment testing.

- Automatically “provided” when student completes any SDCCD assessment test

Assessment

Assessment Services Received

Other Inst – Student received placement services based on placement results from other college or university

- Automatically “provided” when assessment test from another college is entered on SQAB (test #99)
- Counselors will complete *Counselor Assessed Skill Levels* form using other institution assessment tests.
- Assessment documentation must be imaged along with the form.

Assessment

Assessment Services Received

EAP – Student received placement services based on Early Assessment Program (EAP) test results

- Automatically “provided” when EAP is entered on SQAB (test #63)

Assessment – Priority Registration

Assessment services received on SQSS does not meet the criteria for priority registration.

SQAB screen must display skill levels:

- **R, W and M**
or
- **ESL and M**

to meet assessment criteria for priority registration

Placement, Counseling, Advising

Counseling Services

A – “provided” when manually entered by a counselor that there has been a substantive interaction between a counselor or advisor and a student, can be group or individual but is not the development of an education plan.

- Manually entered when no ed plan is developed
- Automated when ed plan is created in that semester.

Education Plan

Ed Plan Services Received

Ed plan services received will indicate the “type” of ed plan provided in the semester the service was given to the student:

A – abbreviated

C – comprehensive

M – manual comprehensive

N – not provided

Education Plan

Ed Plan Services Received

Subsequent semesters will display:

X – previously provided

N – not provided

When developing an Abbreviated or Manual Comprehensive ed plan, the Major field must display an informed major.

- If Major field is blank, 198, or 199, Counselor must input a major.
 - If Comprehensive ed plan is created on DQSE and Major field is blank, 198, or 199, the major field will populate automatically.

Education Plan - Abbreviated

Ed Plan Services Received

Abbreviated

- Valid for three semesters (priority)
- Official transcripts not required
- Must be imaged
- Field will display A-X-X-N
(abbreviated-prev prvd-prev prvd-not prvd)

A (*abbreviated*)– manually entered by a counselor or automatically entered when DSPS SEC completed.

Education Plan - Comprehensive

Ed Plan Services Received

Comprehensive

- Official transcripts required and evaluated
- Entered on DQSE
- Field will display C then X permanently (comprehensive 'C' then prev prvd 'X')
- C (comprehensive) – automatically entered when ed plan program code entered on DQSE

Education Plan – Manual Comprehensive

Ed Plan Services Received

Manual Comprehensive

- Official transcripts required and courses posted (not evaluated) on Institution SQHD
- Must be imaged
- Field will display M then X permanently (manual 'M' then prev prvd 'X')
 - M (manual) – manually entered by a counselor when a comprehensive ed plan is **not** created on DQSE

Education Plan – Priority Registration

Ed Plan Services Received

SQSS Screen must display:

A – abbreviated

C – comprehensive

M – manual comprehensive

X – previously provided

in the ED PLAN field to meet education plan criteria for priority registration.

Education Plan – Financial Aid

Financial Aid requirements

- Official transcripts must be on file
- Education plan required before aid is disbursed
 - **Abbreviated** -must have at least two semesters, must be imaged
 - **Comprehensive** – transcripts must be evaluated
 - **Manual Comprehensive** – must be imaged
 - If receiving **Cal Grant C**, student must have a vocational major

Education Plan – Veterans

Veteran student requirements

- *Education plan required the first semester*
 - **Abbreviated** is acceptable for first semester
- **Comprehensive** education plan *required* for the second and subsequent semesters
 - Transcripts must be submitted and evaluated

Student Follow-up

Prob Disq Follow Up provided

- A** – manually entered by a counselor when a student facing **probation** received support/intervention
- C** – manually entered by a counselor when a student facing **disqualification** received support/intervention

SQSS

No Change to the following fields:

- Ed Plan on file
- Appl Goal
- Goal – minor change, only ONE goal permitted
- Adm Stat
- Time Req
- Early Re-Admit
- Trn/Trn term
- Matriculation Exempt Status
- Unit Max Override

Priority Registration

Matriculation Status

- **Fully Matriculated**

- Orientation = “I” previously provided or “A” received
- Assessment = Student has R and W and M **or** M and L skill levels
- Education Plan = Ed plan on file is “X” previously provided or “Y” received (current term)

Priority Registration

Matriculation Status

- **Not Matriculated**

- Student has not completed all required services to be fully matriculated

or

- Student is exempt from matriculation services

Priority Registration

Matriculation Status

- **Exempt from Matriculation**
 - **Goal**
 - I – maintain certificate or license
 - J – education development
 - L – earn high school diploma
 - O – 4 year college student
 - **Student has an AA/AS or higher**
 - **Student is concurrently enrolled in high school or at another college/university**

Priority Registration Groups

Priority Registration

- **Group 1** – Fully matriculated special populations (military, veterans, foster youth, CalWorks, EOPS and DSPS); exempt special populations; non-matriculated special populations
- **Group 2** – Fully matriculated continuing students
- **Group 3** - Fully matriculated new students; fully matriculated returning students
- **Group 4** – Non-matriculated or exempt continuing, new and returning

Priority Registration Groups

- **Group 5*** – Students with 100+ units (excluding basic skills courses)
- **Group 6*** – Students concurrently enrolled at a 4-year institution or high school (HS students will be manually enrolled)
- **Group 7*** – Students with four or more Certificates of Achievement; two AA/AS degrees or a BA/BS or higher
- **Group 8*** – Students returning after disqualification

** includes special population students (may move to group 1 if law changes)*

Training?

Training will be provided once the SQSS screen has been fully tested.

Target Date: May 2014